

**APPENDIX 14  
ENVIRONMENTAL PRACTICE**

**Part I: Attorneys**

1. Name of Firm: (from question 1 of the application)

\_\_\_\_\_

2. Please provide the following information for all Attorneys engaged in this specialty in the last five (5) years.

<b>NAME</b>	<b>NUMBER OF YEARS OF EXPERIENCE IN THE SPECIALTY</b>	<b>% OF TIME DEVOTED TO THE SPECIALTY</b>
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Please provide on a separate sheet(s) a short narrative explaining more fully the experience and type of work undertaken by each Attorney who practices this specialty. Each narrative should include at least the following: the Attorney's prior experience with any federal, state, or private environmental agency, the number of years with such agency, the positions held at such agency, a description of the Attorney's duties at such agency, and a description of any current environmental designations.

4. Please provide the following information for the firm's ten (10) largest (in gross billable dollars) environmental clients during the past five (5) years.

<b>NAME OF CLIENT</b>	<b>SERVICES PROVIDED*</b>	<b>ANNUAL GROSS BILLABLE REVENUE</b>
_____	_____	_____
_____	_____	_____
_____	_____	_____

\* Service Provided:

- |  |                              |
|--|------------------------------|
| L = Pure Legal advice only (Please explain.) | O = Opinions                 |
| C = Contract negotiations                    | OT = Other (Please explain.) |
| I = Investigation                            | LI = Litigation              |
| E = Environmental audits                     |                              |

5. In any one (1) of the last five (5) years, did the firm derive more than fifty percent (50%) of its gross billable revenue from any single client?  Yes  No If yes, explain on a separate sheet.

6. Does the firm have a written risk management policy regarding its Environmental Practices, including due diligence procedures?  Yes  No If yes, please attach a copy of the policy.

7. Do firm members perform site visits?  Yes  No If yes, please briefly describe on a separate sheet the Attorney's function on these site visits.

8. Does the firm use independent environmental contractors?  Yes  No If yes, please attach a description of how they are utilized.
9. Does the firm use a standard contract for such independent contractors?  Yes  No If yes, attach a specimen of the standard contract.
10. Does the firm insist that environmental audits conducted by outside consultants be completed prior to or contingent upon the firm representing the client?  Yes  No If no, please explain.
11. Does the firm define for the client the scope of the outside consultant's investigation?  Yes  No

**Part II: Non-Attorney Employees**

Complete this section only if the firm employs non-Attorney employees who assist the Attorneys solely in the Environmental Practice.

1. Is each such employee designated as an "Environmental Analyst"?  Yes  No  
 If yes, is this title used on all correspondence signed by such employees and in all other instances where such employees are identified to clients and others outside the firm?  Yes  No
2. Does any Environmental Analyst render advice to clients?  Yes  No
3. Does any Environmental Analyst receive information from clients and/or interact with clients?  Yes  No
4. Is it the Attorney's responsibility to supervise and make appropriate use of the Environmental Analyst?  
 Yes  No

NOTE:

Insurance coverage, if granted, will not apply to:

Claims arising from environmental damage based upon or attributable to the Insured's intentional, willful, or deliberate noncompliance with any statute, regulation, ordinance, administrative complaint, notice of violation, notice letter, executive order, or instruction of any governmental agency.

I understand that the information provided herein becomes a part of the firm's Professional Liability Application and is subject to the same representations and conditions.

\_\_\_\_\_  
 Authorized Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Capacity